

LETTER OF UNDERTAKING FOR CHIEF MARKER

1. I _____, am aware of my roles and responsibilities at the Marking Centre conducted by the Bhutan Council for School Examinations and Assessment (BCSEA).
2. As a Chief Marker for BCSE / BHSEC / LCSC X / LCSC XII (*underline the appropriate*) Examination for _____ (*subject*), I will be governed by the following rules and regulations of the BCSEA:
 - 2.1. *understand the serious nature of the job of the Chief Marker and the level of integrity, commitment and discipline entailed.*
 - 2.2. *consciously undertake to obey the Subject Coordinator and follow his/her instructions seriously.*
 - 2.3. *undertake all responsibilities, with a heightened sense of consciousness, integrity, commitment and discipline.*
 - 2.4. *guarantee reliability of marks by consciously following the marking scheme.*
 - 2.5. *maintain full confidentiality on all issues related to the marking camp.*
3. For lapses in my job responsibilities summarized and as required under 2 above, I/will:
 - 3.1. *be issued a letter of reprimand.*
 - 3.2. *may require to give statement.*
 - 3.3. *cooperate with the investigation.*
 - 3.4. *be debarred from future participation.*
 - 3.5. *be subject to disciplinary and legal action.*

Full Name

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Designation

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School

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Employment ID No.

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Citizenship ID No.

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Date

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Mobile No.

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Affix
Legal
Stamp

Rules and Regulations for the Conduct of Public Examinations in Bhutan, BCSEA.